

Supplementary Table. Procurement process with approximate timelines

Sr No	Step	Approximate time (days)	Remarks	Time frame (days) as per DPM
1	Demand received from user end	Day 0	(3-4 days)	14
2	MSPC remarks & Competent Financial Authority (CFA) approval	02		
3	o Noting for Last Purchase Price (LPP) o Direct purchase (under Rs 50,000) o Bidding (above Rs 50,000) o BOQ Bidding (NA on GeM)	10	If LPP, NA for first time, items are looked for in GeM portal or benchmarking is done by a board of officers.	
4	Essential certificate Statement of Case (SoC)	02		
5	File sent to Integrated Financial Authority (IFA) for Acceptance of Necessity (AON) concurrence	07		14
6	Publishing of file post AON	02		
Technical stage				
7	Tender opening after	7/15/21		7-21
8	Document check submitted by vendors	05		21
9	Shortfall documents mailed to vendors for re-submission	05		
10	Draft technical evaluation	02		
11	Technical Evaluation Board (GeM portal)	04	*If samples are demanded, then it takes additional 2-4 weeks *Representation (additional 2-3 days)	
Financial stage				
12	Financial bid opening & financial Bid documents to be printed item wise	05		14
13	Reverse auction (RA)	05		35
14	Price Negotiation Committee (PNC) evaluation	01		
15	PNC request on portal	02		
16	PNC Evaluation Board	06		
17	Price match	02		
18	Draft sanction	02		21
19	File sent to financial authority for final concurrence	07		
20	Supply order on GeM	02		
21	Delivery of items	30	(Additional 60 days if extension requested by vendors)	
DPM, defence procurement manual				